



Woodlake

Request for Resale Certificate and Condominium Documents

Pursuant to Section 71, CT. General Statutes, P.A. 83-474, The Association has ten business days to provide resale disclosure information after written request and payment of a reasonable fee for the preparation of the certificate and all other related documents.

Notice to seller or to agent making the request:

Woodlake Inc. charges: \$135.00 for providing Resale Documents. The resale package includes By-laws The Declaration, Rules and regulations etc. This fee is due and payable at the time of the request. The request is valid once written request and the fee is received. (Woodlake's # 203/263-5303 for questions) Submit Resale request w/check payable to Woodlake Inc. 57 Clubhouse Drive, Woodbury, CT 06798 or fax Woodlake: 203/263-3429 or e/mail request to terry@woodlakect.com and mail check. Thank you.

Date Woodlake's Office received request. _____

Realty & Agent's Name: For Seller: _____ Phone # _____

Realty & Agent's Name for Buyer: _____ Phone # _____

Completed Document Package should be returned *(Please check preference)*

____ Please call (Name & Phone) for pick up: _____

____ Mail Documents to: (Name) _____

(Address) _____

Seller(s) Full Name: _____

Seller(s) Attorney: _____ Phone # _____

Fax & E/mail: _____

Buyer(s) Full Name as it will be stated on the Property Deed; _____

Buyer(s) Attorney: Name: _____

Phone #: _____ Fax: _____ E/Mail: _____

Unit Address: _____ Sales Price: _____

Date of Closing: _____

Name and Address of Primary Lender: _____

Please check one: Unit will be Occupied by: Owner: _____ Family Member: _____ or Tenant: _____

Buyer(s) Current mailing address, Phone & E/mail: _____